

Facilities Planning Advisory Team Charter

1. Statement of purpose:

The Facilities Planning Advisory Team (FPAT) is a collaborative advisory measure: a group of stakeholders who will meet as scheduled and act as a resource to help advise the district facilities-related issues and planning, including:

- Review the maintenance work and projects as proposed by the district architect which were identified in the 2022 Building Condition Survey in order to identify priorities.
- Work with the district and the district architect to identify projects and design that enhance student learning.
- Make recommendations to the Board of Education for a schedule for project work and a corresponding five year capital project plan including identifying projects for potential bond referendums as well as use of the 2022 Capital Reserve Fund.

2. Responsibilities and expectations:

The FPAT will collaborate, research, advise and report on matters detailed in the statement of purpose or other related issues as they arise. Members will be required to study relevant materials in advance of meetings. The team provides feedback, ideas and recommendations to key district decision-makers for consideration.

3. Composition:

The FPAT will be composed of

- 1- Board of Education liaison
- 1- Superintendent
- 1- Asst. Superintendent for Business and Finance
- 1- District architect representative (LAN Associates)
- 3- Members of district custodial and grounds team
- 4- Community members

Team members are chosen based on qualifications with broad representation across various areas of facilities desired, including experience in construction, engineering, building management, land development or related finance.

4. Meetings:

All meeting dates are mandatory. They are: November 8, 2023, November 21, 2023, December 6, 2023, and December 19, 2023 at 7 p.m. in the MS/HS Community Room. Meetings will last approximately one hour. Additional meetings may be scheduled, if necessary.